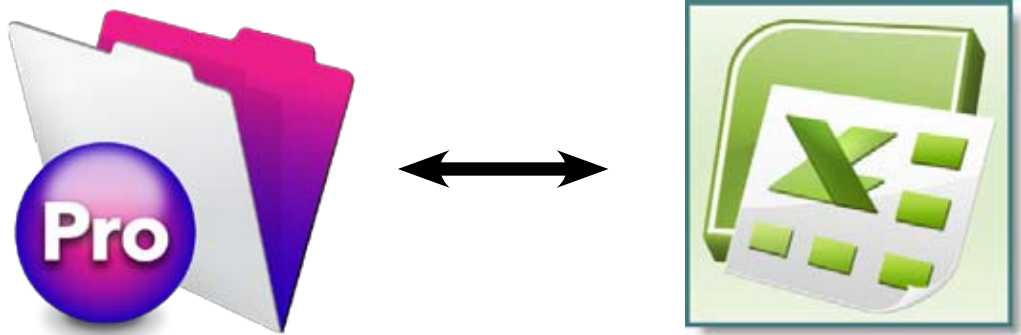


FileMaker Pro

Using FileMaker Pro with Microsoft® Excel



INTRODUCTION



Spreadsheets, like Microsoft® Excel, are great tools for crunching numbers. But if you're trying to manage your clients, contacts, inventory and other lists in a spreadsheet, there is a better way. Let the spreadsheet handle the numbers, and let FileMaker Pro manage the rest. With FileMaker Pro you can tackle any task – faster and easier than any spreadsheet you've used before.

Strengths of Excel	Strengths of FileMaker Pro
<ul style="list-style-type: none">• Storing and analyzing data in lists• Analyzing and modeling data• Producing charts and graphs• Building a financial model• Creating basic reports	<ul style="list-style-type: none">• Viewing information in list, form, or table view• Storing and managing virtually any type of information (<i>words, images, numbers, files</i>)• Creating and publishing customized forms and reports• Connecting related information such as inventory and sales• Access and collaboration by multiple people at the same time



Before you get started

This guide contains hands-on exercises that will show you step-by-step how to maximize the value of your data by managing it in FileMaker Pro along with your spreadsheet software.

To complete the exercises in this guide, you will need two things:

1. A copy of FileMaker Pro installed on your Mac or Windows computer. You can get a free 30-day trial copy of FileMaker Pro at www.filemakertrial.com.



www.filemakertrial.com

2. An Excel spreadsheet that consists of columns of data, such as a phone list, price list, or inventory list such as the one pictured here:

	A	B	C	D	E	F	G	H	I
1	entry_ref	city	state	county	entry_date	entry_ref	fmp_user_id	operating_system	referrer
2	81117	Budapest	Other	Other Europe	8/11/05 0:22	0PC33899-B119-4FF7-5PEC-5A3B85E395A	FALSE	Windows XP or 2000	No Answer
3	81182	Val de Ebo	Other	Spain	8/11/05 0:37	22C322AF-1E0D-4E03-A540-90B711091C2B	TRUE	Mac OS X	Magazine
4	81182	Paris	NY	United Kingdom	8/11/05 0:48	8B744849-C4D9-4E7D-937A-BE5506D96C5D	FALSE	Windows XP or 2000	Other
5	81182	Ferns	Other	Australia	8/11/05 0:43	92D7B8C3-E1CC-4893-9746-239E9150BA7	FALSE	Windows XP or 2000	Other
6	81164	New Delhi	Other	Asia	8/11/05 0:44	5507790D-E171-48E5-8899-54F0929F7AA	FALSE	Windows XP or 2000	No Answer
7	81165	Amersfoort	Other	The Netherlands	8/11/05 0:42	DC98BC21-6C03-44D0-8C62-8C094485C108	TRUE	Windows XP or 2000	Friend
8	81168	Spinyay	NIW	Australia	8/11/05 0:48	4330C114-0311-483D-8EDD-772B03E339*	TRUE	Windows XP or 2000	No Answer
9	81187	Penang	Other	Asia	8/11/05 0:55	AP91271A-8757-4837-AA6D-C186AFEDC928	FALSE	Windows XP or 2000	Website
10	81168	Westminster	CA	United States	8/11/05 1:02	6A225FEB-C8CB-4805-A533-540188073395	TRUE	Mac OS X	Other
11	81169	Pilzen	Other	Other Europe	8/11/05 1:02	D6C59EBD-8468-471A-8117-3C9A2017BA25	TRUE	Mac OS X	Other Web
12	81170	Heusden-Zolder	Other	Belgium	8/11/05 1:06	6A48901C-46C2-4803-87D1-35CC85335014	TRUE	Mac OS X	No Answer
13	81172	Cape Town	Other	South Africa	8/11/05 1:13	388336D8-74E2-4C24-840D-50B1F0D1	FALSE	Windows XP or 2000	Other Web
14	81173	Malaga	Other	Spain	8/11/05 1:18	803C08FD-3888-443C-9153-248CFF6D4418	FALSE	Windows XP or 2000	Friend
15	81174	Hamburg	Other	Germany	8/11/05 1:17	08E99574-D7EF-4A18-956A-259D35042308	FALSE	Windows XP or 2000	Other Web
16	81175	Singapore	Other	Asia	8/11/05 1:19	A1E24F5-4771-481A-8CFB-D08EA50D8C4C	TRUE	Windows XP or 2000	Other
17	81176	Caasdam	Other	The Netherlands	8/11/05 1:24	3420912-73F5-432A-804D-C5F0938931P	FALSE	Windows XP or 2000	Other
18	81177	Skinnerdale	Other	United Kingdom	8/11/05 1:27	71A63EAB-1E92-42D0-AA2D-B1EF21C8DC3	FALSE	Windows XP or 2000	Search Eng
19	81179	Budapest	Other	Other	8/11/05 1:38	484878C9-8E30-4F41-8A8B-C6A13D7C984	TRUE	Windows XP or 2000	No Answer
20	81180	Luxanne	Other	Other Europe	8/11/05 1:42	70672430-3EAB-44FD-9183-17C7782F639	FALSE	Windows XP or 2000	Friend
21	81182	London	Other	United Kingdom	8/11/05 1:48	C8D7D5CF-21EF-46A5-AD64-DD759EDCC034	FALSE	Windows XP or 2000	Friend
22	81184	Leipzig	Other	Germany	8/11/05 1:48	54C39FB7-FA2C-43D4-A672-A94F785CAB8	FALSE	Mac OS X	Friend
23	81187	Chaoyang district, Beijing	Other	Other	8/11/05 1:54	23D9FC07-EA89-468F-A22F-707CA776A1D5	FALSE	Mac OS X	Friend
24	81189	Lincoln	Other	United Kingdom	8/11/05 2:04	42F8B73F-8666-4F3A-A247-6171261479F1	TRUE	Windows XP or 2000	Other
25	81192	Stockholm	Other	Sweden	8/11/05 2:31	D0D9D1E8-0051-4875-9029-11A5148E2DAB	FALSE	Windows XP or 2000	Search Eng
26	81193	Cape Town	Other	South Africa	8/11/05 2:45	609E3B05-F8C8-4675-8556-8881E0E78D4E	FALSE	Windows XP or 2000	No Answer
27	81196	Nardien	Other	The Netherlands	8/11/05 3:02	998E2661-7154-47F8-8FBC-77CFC322471	TRUE	Windows XP or 2000	Other
28	81198	He-Beuma	Other	Australia	8/11/05 3:14	CF238F9F-2C48-4893-884D-0186312887388	FALSE	Windows XP or 2000	Other
29	81199	Puerto San Matylen	Other	Other America	8/11/05 3:21	85C33872-30D4-4786-834D-05F472021A32	FALSE	Windows XP or 2000	No Answer
30	81200	Cork	Other	Ireland	8/11/05 3:22	919892FE-90C8-4193-9E7B-E5C250CF304F	FALSE	Windows XP or 2000	Friend
31	81201	Cape Town	Other	South Africa	8/11/05 3:25	53B840F05-1104-4D1C-B05D-018F548A48D0	FALSE	Windows XP or 2000	Friend
32	81202	Manassas	VA	United States	8/11/05 3:25	A20A4C32-C94F-48B9-B08F-F3049651C0348	FALSE	Windows XP or 2000	Other
33	81206	Scandori	Other	Italy	8/11/05 3:38	F05A9179-C65D-48C4-983E-065910099598	FALSE	Windows XP or 2000	Friend
34	81207	Tamara	FL	United States	8/11/05 3:44	03D7F30E-AF08-4159-A453-8A323B6A852A	TRUE	Windows XP or 2000	Friend
35	81208	Atlanta	Other	Other Europe	8/11/05 3:47	419440AD-5469-4184-B56E-7EAB4C81C4D	TRUE	Mac OS X	Friend

Microsoft Excel Spreadsheet



SHARING DATA BETWEEN FILEMAKER PRO AND MICROSOFT EXCEL

If you're using Excel to manage your data, you may think you have all the information management you need. Think again. You can instantly transform your Excel spreadsheets into rich, powerful solutions that you can customize to suit your needs:

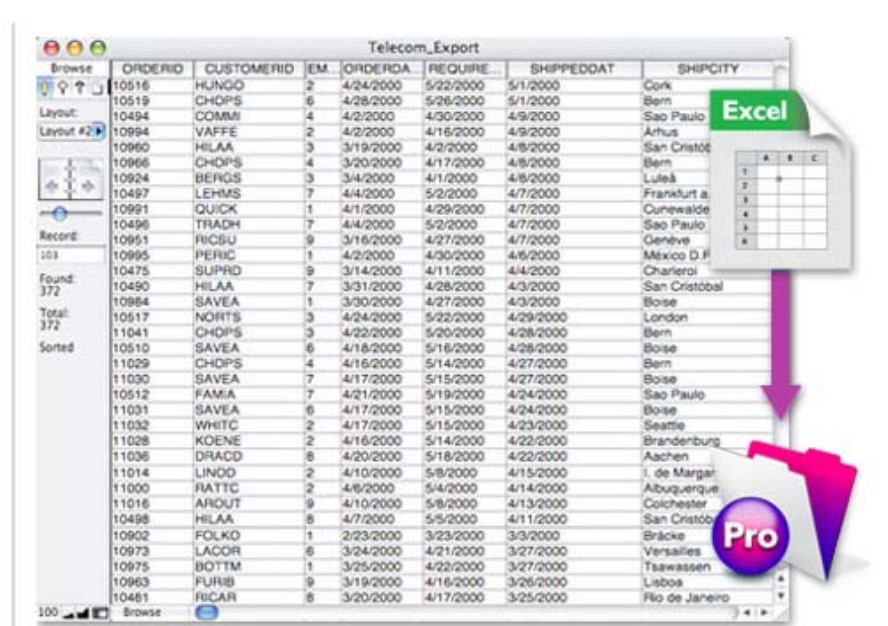
- ▶ Performing searches
- ▶ Printing professional quality reports
- ▶ Importing and storing images, video, PDFs, PowerPoint presentations, etc.
- ▶ Tracking projects, contacts, inventory
- ▶ Publishing information to the web
- ▶ Sharing data across a workgroup regardless of platform

With FileMaker Pro, you can instantly transform your Excel spreadsheets into richer, more powerful database solutions that let you perform searches, sort data, import images, create reports, add links, resize columns, and more – by simply dragging and dropping your Excel spreadsheets into FileMaker Pro. It really is just that simple.

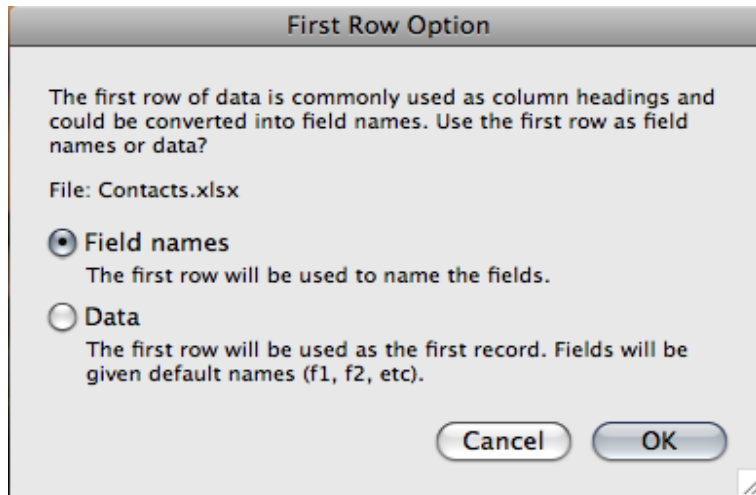
EXERCISE 1: DRAG AND DROP IMPORT

There's no need to re-enter the information you have stored in Excel or any other spreadsheet. You can easily import your information following these simple steps.

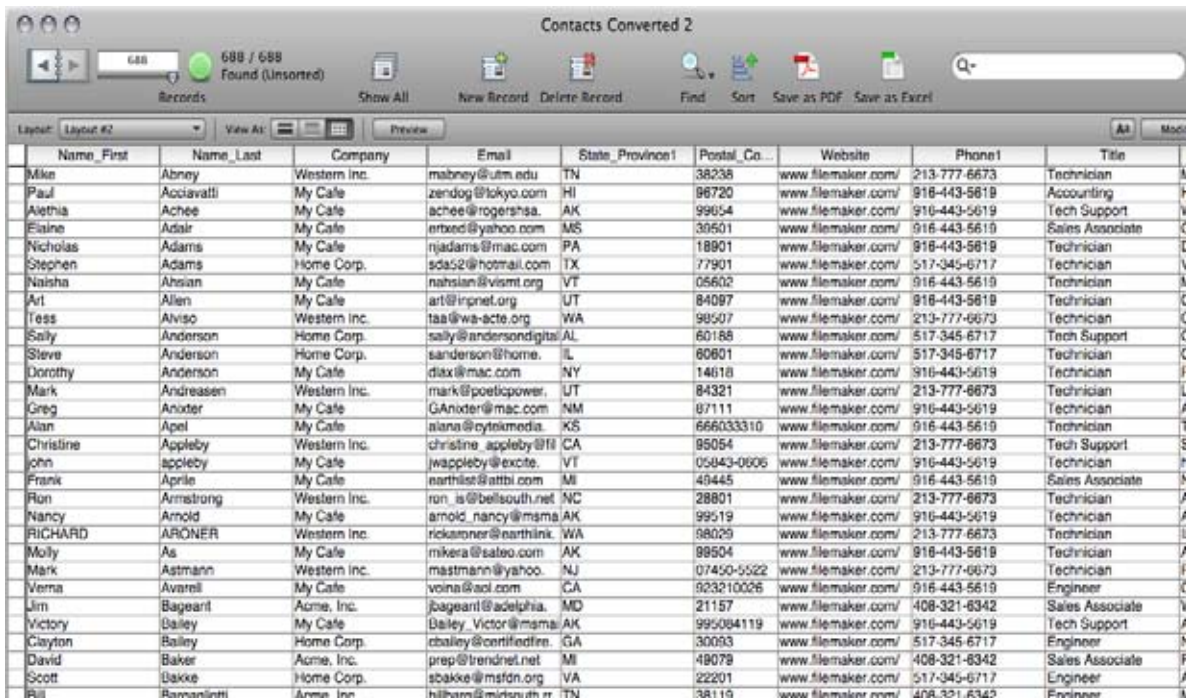
1. With your spreadsheet file closed, simply drag the Excel file onto the FileMaker Pro icon.



2. In the First Row Option dialog box, choose whether the first row of data contains field names or the first record of data, then click OK.



3. In the Create a New File Name dialog box, type a name for the new file, choose a location, then click <Save>.

The image shows the FileMaker Pro interface with a table named "Contacts Converted 2". The table has 10 columns: Name_First, Name_Last, Company, Email, State_Provinci1, Postal_Co..., Website, Phone1, and Title. The table contains 25 rows of data, including names like Mike Abney, Paul Acciavatti, and others, along with their company, email, and phone numbers.

Name_First	Name_Last	Company	Email	State_Provinci1	Postal_Co...	Website	Phone1	Title
Mike	Abney	Western Inc.	mabney@utm.edu	TN	38238	www.filemaker.com/	213-777-6673	Technician
Paul	Acciavatti	My Cafe	zendog@tokyo.com	HI	96720	www.filemaker.com/	916-443-5619	Accounting
Aletha	Achee	My Cafe	achee@rogersha.	AK	99654	www.filemaker.com/	916-443-5619	Tech Support
Elsine	Adair	My Cafe	erbed@yahoo.com	MS	38501	www.filemaker.com/	916-443-5619	Sales Associate
Nicholas	Adams	My Cafe	njadams@mac.com	PA	18901	www.filemaker.com/	916-443-5619	Technician
Stephen	Adams	Home Corp.	sda52@hotmail.com	TX	77901	www.filemaker.com/	517-345-6717	Technician
Naisha	Ahsian	My Cafe	naisha@vismt.org	VT	05602	www.filemaker.com/	916-443-5619	Technician
Arl	Allen	My Cafe	arl@ispnet.org	UT	84087	www.filemaker.com/	916-443-5619	Technician
Tess	Alvise	Western Inc.	taa@wa-acte.org	WA	98507	www.filemaker.com/	213-777-6673	Technician
Sally	Anderson	Home Corp.	sally@andersondigi	AL	60188	www.filemaker.com/	517-345-6717	Tech Support
Steve	Anderson	Home Corp.	sanderson@home.	IL	60601	www.filemaker.com/	517-345-6717	Technician
Dorothy	Anderson	My Cafe	dax@mac.com	NY	14618	www.filemaker.com/	916-443-5619	Technician
Mark	Andreasen	Western Inc.	mark@poetpcpower.	UT	84321	www.filemaker.com/	213-777-6673	Technician
Greg	Anoder	My Cafe	GAnoder@mac.com	NM	87111	www.filemaker.com/	916-443-5619	Technician
Alan	Apel	My Cafe	alana@cytekmedia.	KS	666033310	www.filemaker.com/	916-443-5619	Technician
Christine	Appleby	Western Inc.	christine.appleby@f	CA	95054	www.filemaker.com/	213-777-6673	Tech Support
John	appleby	My Cafe	jwappleby@excite.	VT	05843-0606	www.filemaker.com/	916-443-5619	Technician
Frank	Aprile	My Cafe	northl@attbi.com	MI	49445	www.filemaker.com/	916-443-5619	Sales Associate
Ron	Armstrong	Western Inc.	ron_is@bellsouth.net	NC	28801	www.filemaker.com/	213-777-6673	Technician
Nancy	Arnold	My Cafe	arnold_nancy@mama	AK	99519	www.filemaker.com/	916-443-5619	Technician
RICHARD	ARONER	Western Inc.	rickaroner@earthlink	WA	98029	www.filemaker.com/	213-777-6673	Technician
Molly	As	My Cafe	mikera@sateo.com	AK	99504	www.filemaker.com/	916-443-5619	Technician
Mark	Astmann	Western Inc.	mastmann@yahoo.	NJ	07450-5522	www.filemaker.com/	213-777-6673	Technician
Verna	Averell	My Cafe	voira@aol.com	CA	923210026	www.filemaker.com/	916-443-5619	Engineer
Jim	Bageant	Acme, Inc.	jbageant@adelphia.	MD	21157	www.filemaker.com/	408-321-6342	Sales Associate
Victory	Bailey	My Cafe	Bailey_Victor@msma	AK	995084119	www.filemaker.com/	916-443-5619	Tech Support
Clayton	Bailey	Home Corp.	cbaleiy@centilife	GA	30093	www.filemaker.com/	517-345-6717	Engineer
David	Baker	Acme, Inc.	prep@trendnet.net	MI	48079	www.filemaker.com/	408-321-6342	Sales Associate
Scott	Bakke	Home Corp.	sbakke@msfn.org	VA	22201	www.filemaker.com/	517-345-6717	Engineer
Bill	Barnardotti	Acme, Inc.	billbarn@midsouth.rr	TN	38119	www.filemaker.com/	408-321-6342	Engineer

You now have a FileMaker Pro file with the same information as your Excel file.

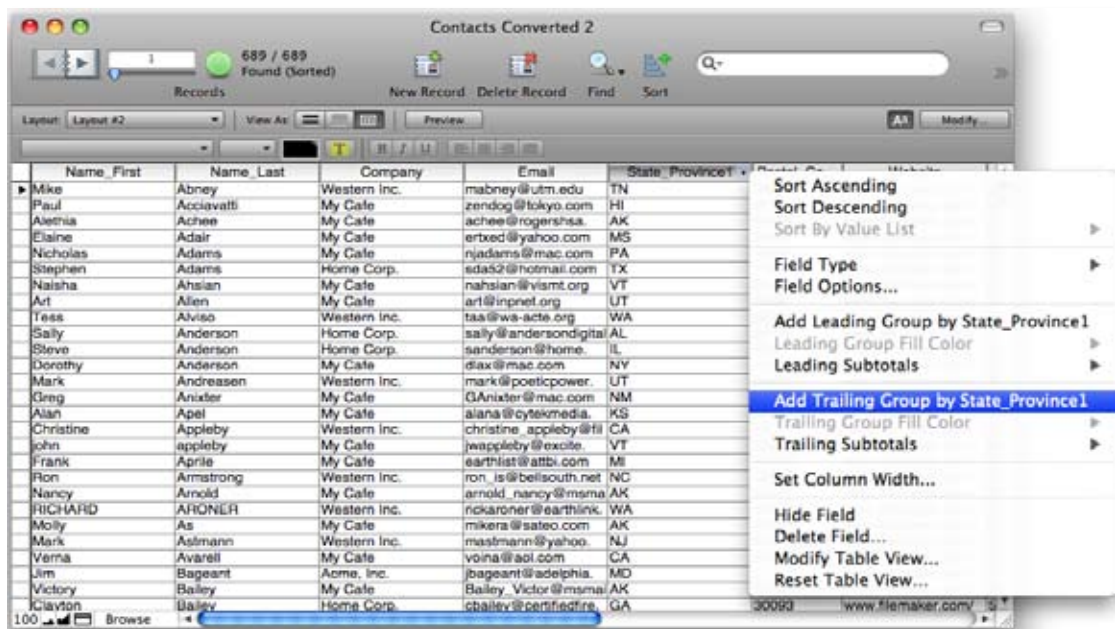


Once your Excel File has been converted to a FileMaker Pro file, you can now easily search and sort your data:

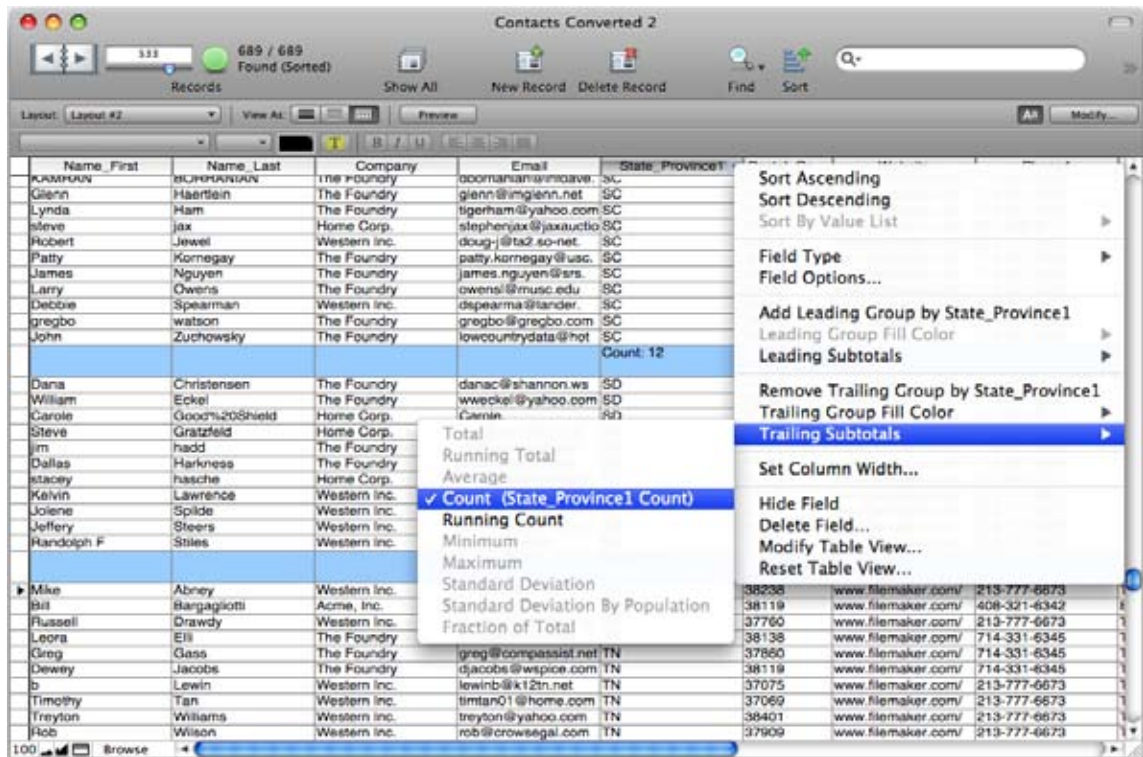
- ▶ Click on any header, and FileMaker Pro will automatically sort the data for you.
- ▶ Find information quickly by entering a word in the search box in the Status Toolbar. Easily search across all fields in your layout.
- ▶ Add or delete records instantly using the “New Record” or “Delete Record” icons.
- ▶ Add fields or columns just like you would in a spreadsheet.
- ▶ Resize or re-order any column by dragging the column header to the left or right

4. With your newly created FileMaker file, you can select any of the columns and easily move them around, sort them, and even use the drop down column menus to find sub-summary totals as shown in the following example.

- a. For this example, we want to find the total number of people in each state. To do this we simply click on the column menu on the State/Province column and select the [Add Trailing Group by State_Province1] menu item.



- b. Next, select the column menu again and choose [Trailing Subtotals], and then [Count (State_Province1 Count)].



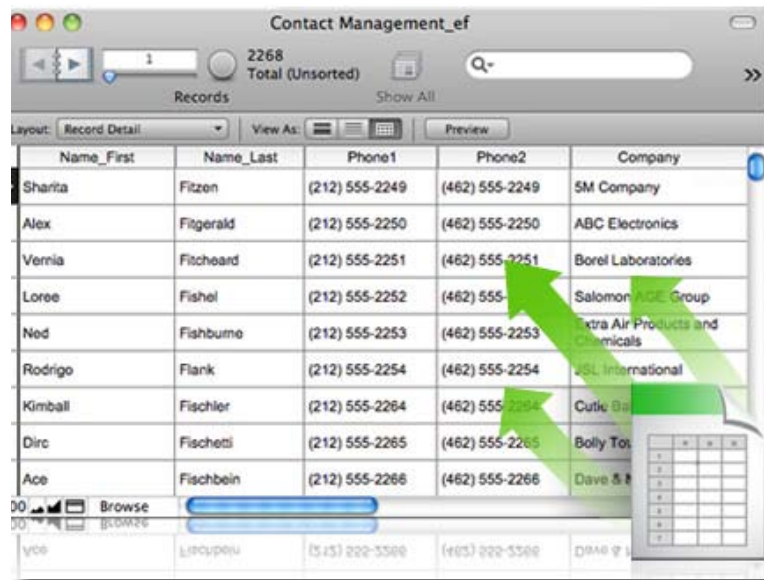
- c. We now have a total count of the number of people in each state

State_Province1	Postal_Co...
AL	83642
AL	37206
Count: 2	
AZ	85034
Count: 1	
CA	95054
CA	94000
CA	95667
CA	92694
Count: 4	



EXERCISE 2: SETTING UP RECURRING IMPORTS

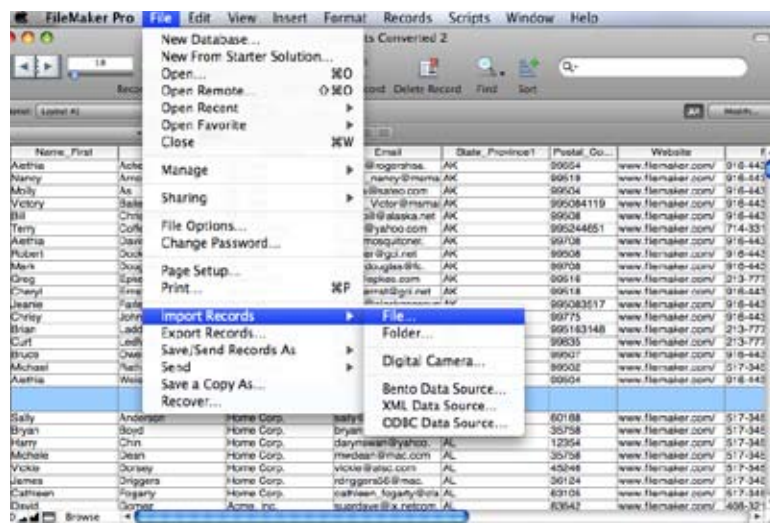
In FileMaker Pro you can establish a Recurring Import from Microsoft Excel, CSV or TAB files. Set it up once, and every time you open your database, the data from your Excel spreadsheet or data file will update automatically in FileMaker Pro. Imported data is read-only. Use this data to easily create sales reports, track workflow, and collaborate with others.



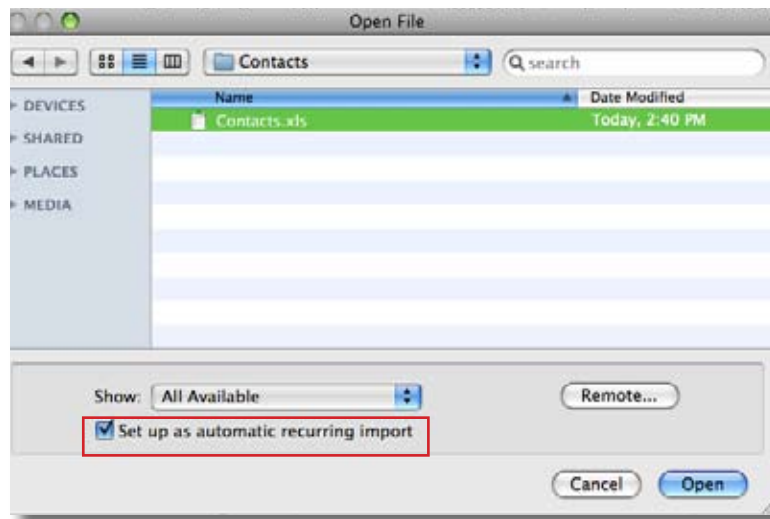
Name_First	Name_Last	Phone1	Phone2	Company
Sharita	Fitzen	(212) 555-2249	(462) 555-2249	SM Company
Alex	Fitzgerald	(212) 555-2250	(462) 555-2250	ABC Electronics
Vernia	Fitcheard	(212) 555-2251	(462) 555-2251	Borel Laboratories
Loree	Fishel	(212) 555-2252	(462) 555-2252	Salomon AGC Group
Ned	Fishburne	(212) 555-2253	(462) 555-2253	Extra Air Products and Chemicals
Rodrigo	Flank	(212) 555-2254	(462) 555-2254	ISL International
Kimball	Fischler	(212) 555-2264	(462) 555-2264	Cutie B...
Dirc	Fischetti	(212) 555-2265	(462) 555-2265	Bolly To...
Ace	Fischbein	(212) 555-2266	(462) 555-2266	Dave &...

To set up recurring imports:

1. Create a new file or open the file in which you want to set up recurring imports.
2. In Browse mode, choose File menu > Import Records > File.



3. Locate and select the file containing the data you want to import.
4. Select Set up as automatic recurring import, then click Open.



5. From the [Recurring Import Setup] window, select the following:
 - a. To skip importing column headings, select Don't import first record (Contains field names).
 - b. Choose your Layout Name
 - c. Accept the default script name or type a new name for the script you can use to update data manually.



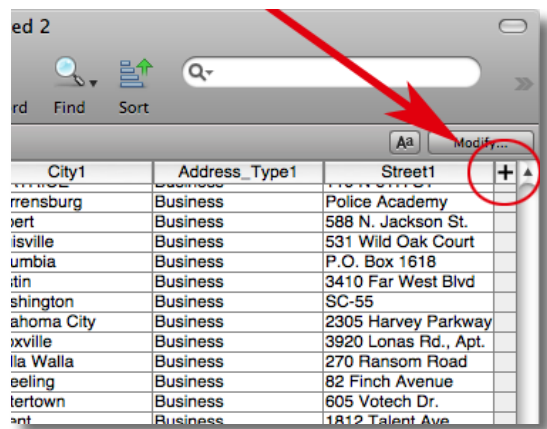
6. Click OK.



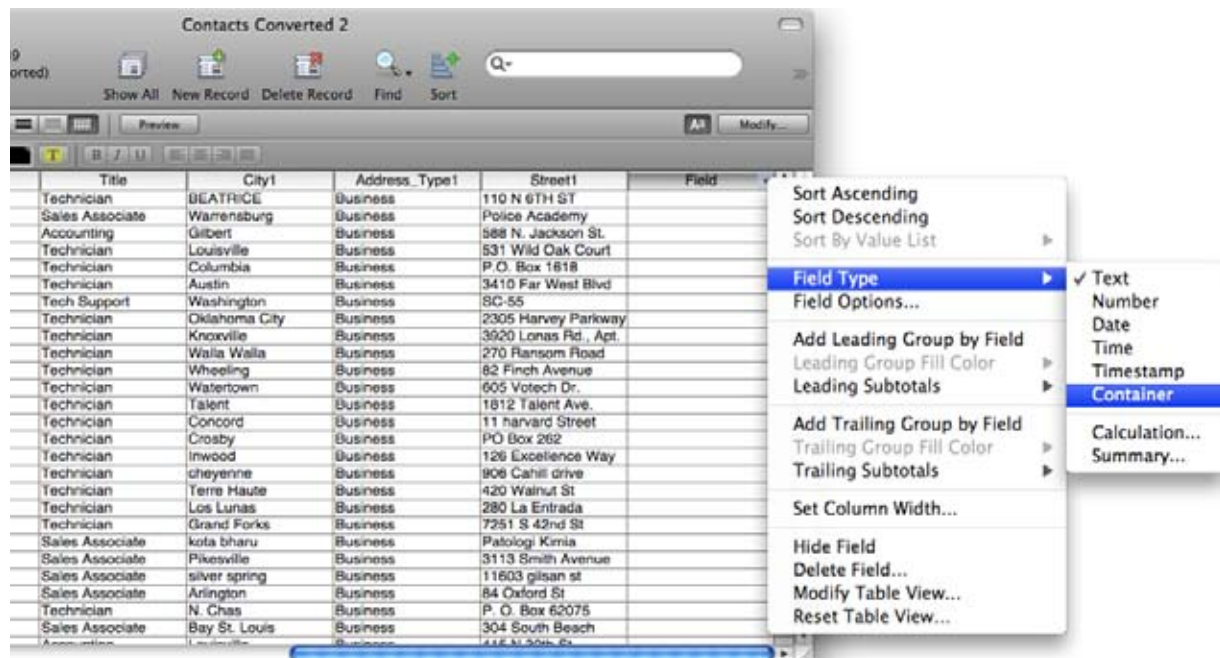
EXERCISE 3: VIEW YOUR DATA WITH DIFFERENT TYPES OF LAYOUTS

FileMaker Pro makes it easy to create layouts, forms, labels, and lists that look and work the way you want them to. Let's experiment with some new layouts and add a new field to our database.

1. To add a new field to your form, simply click on the plus sign [+] in the top right section of your table:

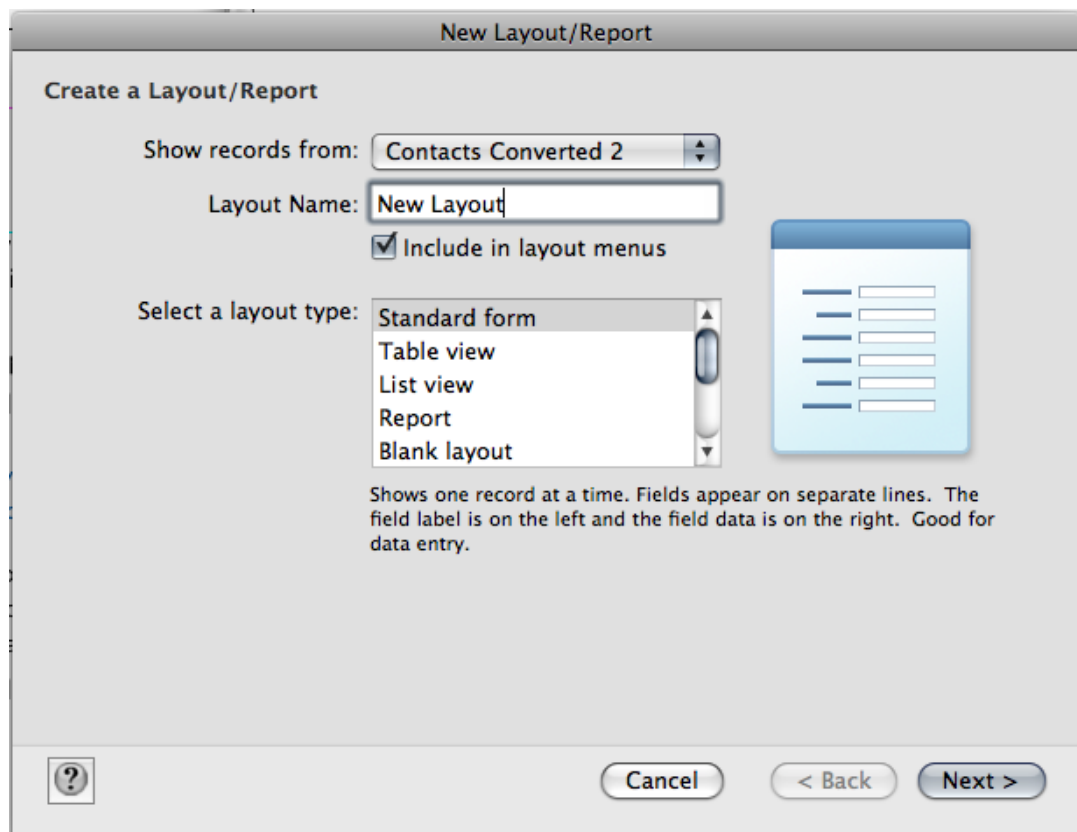


2. Next, click in the new field box and click on the right hand arrow and choose [Field Type] and then [Container]. (See picture for example)



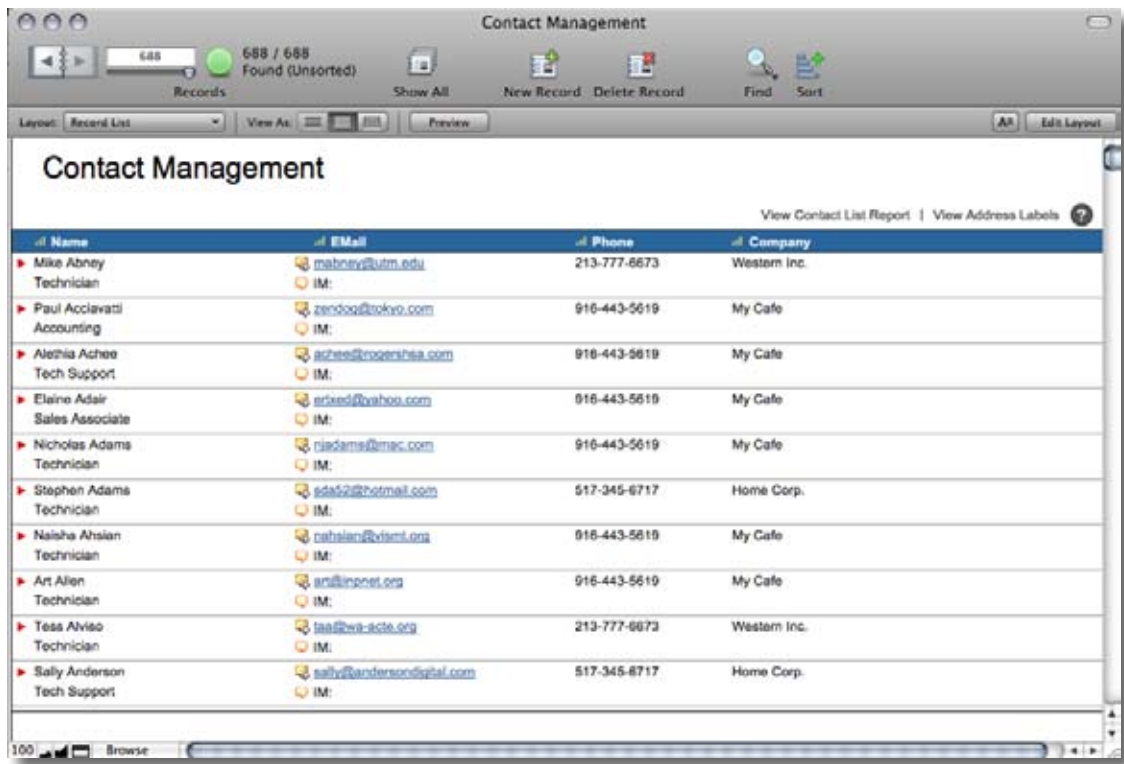
Now a Picture field has been added to your database's list of available fields, and now all you need to do is insert a picture to display.

3. To create new layouts, simply use the "Layout/Report" button located in the top portion of the Layout screen. (To get to the Layout screen, simply choose [View] then [Layout Mode] in the top menu bar).
4. Once you are in Layout mode, click on the [New Layout/Report] button



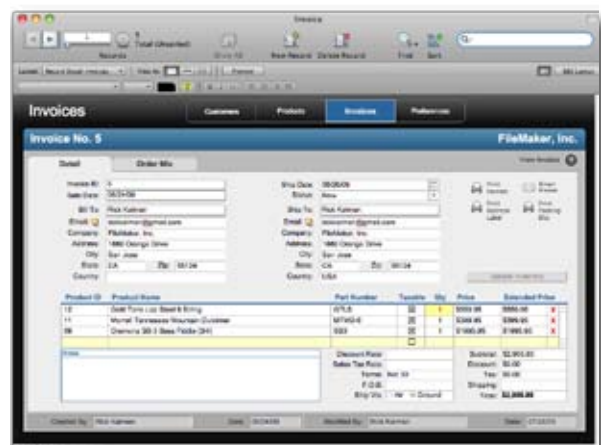
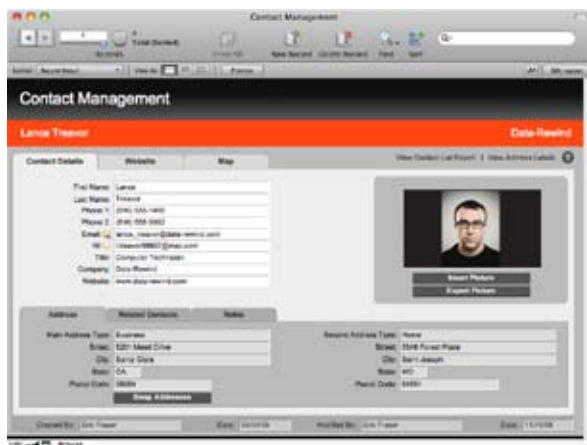
5. Choose the type of layout or report that you would like to create - Standard, Table View, Labels, custom. For this example, we're going to use "Standard form."
6. On the next screen, choose what information you want to appear on your layout and choose [Next].
7. Next, choose what theme or color palette you would like to use and then hit [Finish].
8. You now have a new layout which you can further customize in the Layout screen.





Sample layout made from the Layout/Report Assistant

Also be sure to check out the database templates that come free with FileMaker Pro. There are pre-designed, ready-to-use forms for managing contacts, tracking projects, organizing inventory, and other popular tasks.



Samples of the pre-designed ready-to-use forms



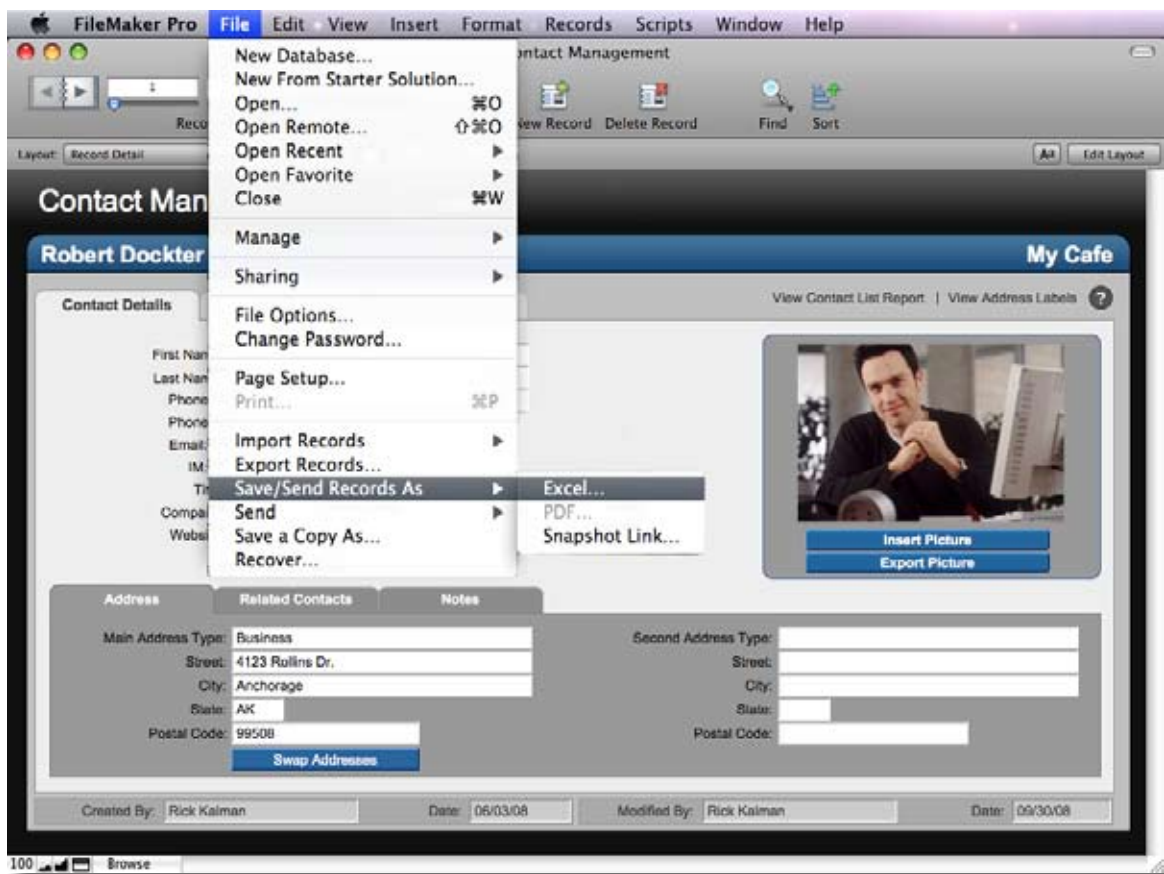
EXERCISE 4: SEND DATA AS AN EXCEL FILE.

There are times when you'll want to save your FileMaker Pro data as an Excel file using the Excel Maker feature.

Excel Maker

Create Microsoft Excel workbooks from your FileMaker data right from within FileMaker Pro, for easy sharing and analysis by Excel users.

1. Choose "Save/Send Records As" from the File menu and choose Excel.



Save FileMaker data directly into an Excel file

2. To view Excel options, click the Options button in the Save Records As Excel dialog. For example, you can define the name of the worksheet, title, subject, author, or enter a description about the file.



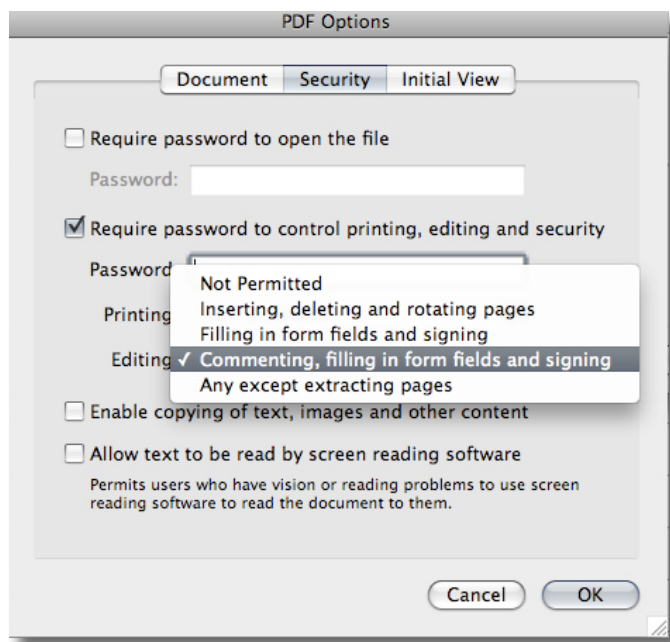
3. After saving, you can automatically open the file in Excel, and/or create an email with the file as an attachment, or both. Just select the appropriate options at the bottom of the Save As dialog box.
4. Excellent! Your FileMaker Pro data is now saved as an Excel file and presented in the familiar rows and columns format that Excel users appreciate.

EXERCISE 5: SAVE DATA AS A PDF FILE.

PDF Maker

Securely share FileMaker data with people outside your FileMaker workgroup—even people who don't have FileMaker—by creating, printing, and emailing Adobe® PDF files.

1. Choose "Save/Send Records As" from the File menu and choose PDF to create a PDF file from all the records being browsed, the current record, or a blank form.



Share FileMaker data through PDF files

2. Click the Options button to access all PDF options available from within the actual Acrobat application: Document, Security, and Initial View. By selecting options on the Security panel, for example, you can control the right to open, print, or modify the document.



CHARTING DATA WITHIN FILEMAKER PRO

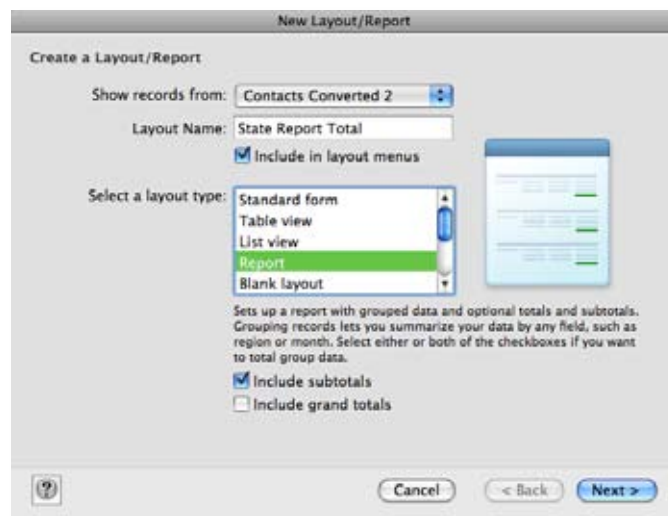
You can create bar, line, area, and pie charts in FileMaker Pro to compare and contrast your data. For this example, we'll chart the data from the summary report we added to our table earlier.

Step 1: Choose the table layout with your summaries that you created earlier:

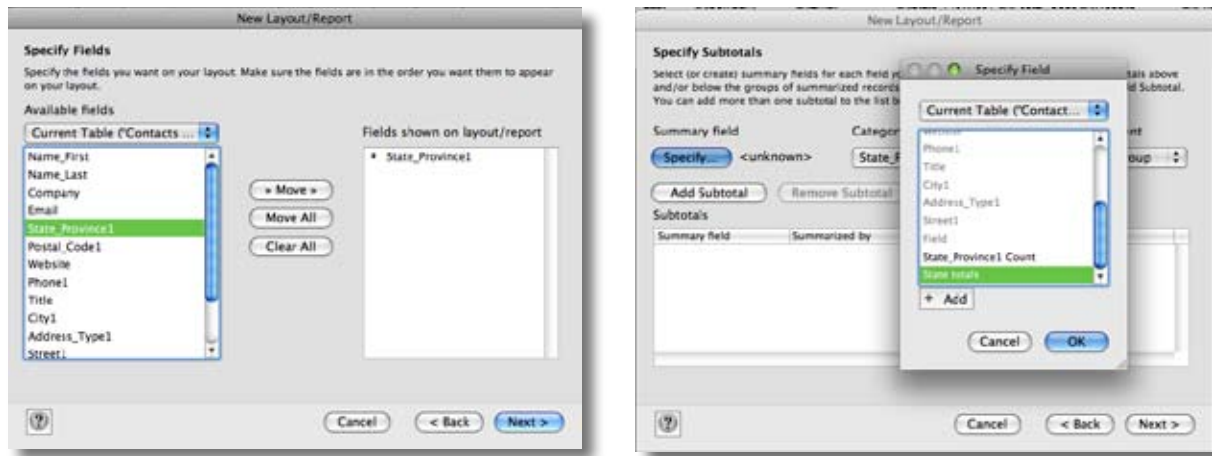
Name, First	Name, Last	Company	Email	State, Province	Postal, Co	Website
James	Holter	Home Corp	jholter@homecorp.com	AL	36788	www.Homecorp.com
James	Kate	The Family	jkate1@earthlink.net	AL	36433	www.Homecorp.com
Sam	Maria	Western Inc.	smaria@western.com	AL	36107	www.Homecorp.com
Mike	Sullivan	Western Inc.	msullivan@western.com	AL	36033	www.Homecorp.com
Robert	Tambella	Home Corp	rtambella@homecorp.com	AL	36532	www.Homecorp.com
Al	Thomas	Acme, Inc.	atthomas@acme.com	AL	37595	www.Homecorp.com
Stephanie	Watson	Western Inc.	swatson@western.com	AL	36001	www.Homecorp.com
CAUSE 16						
Jim	Down	The Family	jdown@family.com	AZ	76034	www.Homecorp.com
Frank	Cunningham	The Family	fcunningham@family.com	AZ	86032	www.Homecorp.com
Mike	Davis	The Family	mdavis@family.com	AZ	87721	www.Homecorp.com
Jimmy	Gansport	Western Inc.	jgansport@western.com	AZ	86283	www.Homecorp.com
Paul	Keller	The Family	pkeller@family.com	AZ	87762	www.Homecorp.com
Bob	Lebenberg	Western Inc.	blebenberg@western.com	AZ	86231	www.Homecorp.com
Chris	Marzullo	Western Inc.	cmarzullo@western.com	AZ	86282	www.Homecorp.com
Ross	Ravage	Western Inc.	rravage@western.com	AZ	86007	www.Homecorp.com
Ray Robert	Shagan	Western Inc.	rshagan@western.com	AZ	86007	www.Homecorp.com
Robbie	Tucillo	The Family	rtucillo@family.com	AZ	86032	www.Homecorp.com
Ken	Turner	The Family	kturner@family.com	AZ	86282	www.Homecorp.com
Wendy	Walsh	Acme, Inc.	walsh@acme.com	AZ	86034	www.Homecorp.com
Erin	Ward	The Family	eward@family.com	AZ	86282	www.Homecorp.com
Trudi	Wright	Western Inc.	twright@western.com	AZ	86233	www.Homecorp.com
CAUSE 14						
Christine	Appleby	Western Inc.	cappleby@western.com	CA	95054	www.Homecorp.com
Anna	Aurell	My Cafe	aaurell@mycafe.com	CA	95054	www.Homecorp.com
Lee	Briner	Western Inc.	lbriner@western.com	CA	94044	www.Homecorp.com
Shirley	De Leon	Western Inc.	sdeleon@western.com	CA	95054	www.Homecorp.com
Eric	Fraser	The Family	efraser@family.com	CA	94001	www.Homecorp.com
Scott	Graham	Home Corp	sgraham@homecorp.com	CA	94130	www.Homecorp.com
Paul	Grady	Acme, Inc.	pgrady@acme.com	CA	95054	www.Homecorp.com
Chris	Jackson	Home Corp	cjackson@homecorp.com	CA	95002	www.Homecorp.com

Step 2: Choose [View] then [Layout Mode] in the top menu bar and then click on the [New Layout/Report] button

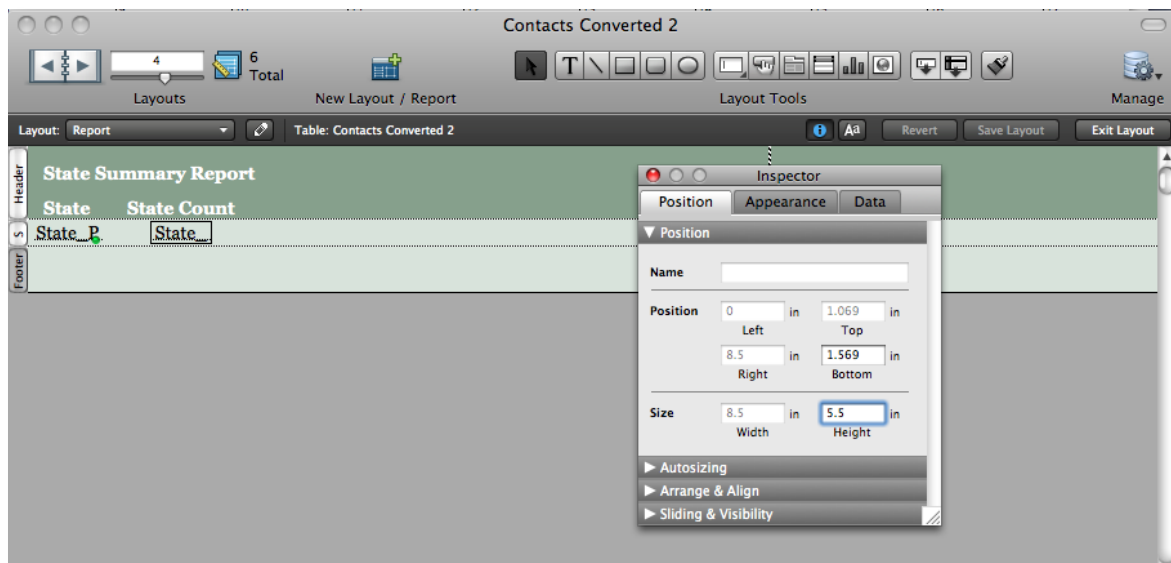
Step 3: Choose [Report] from the layout menu



Step 4: Follow the menus in the Report Layout to choose what information you would like to chart:



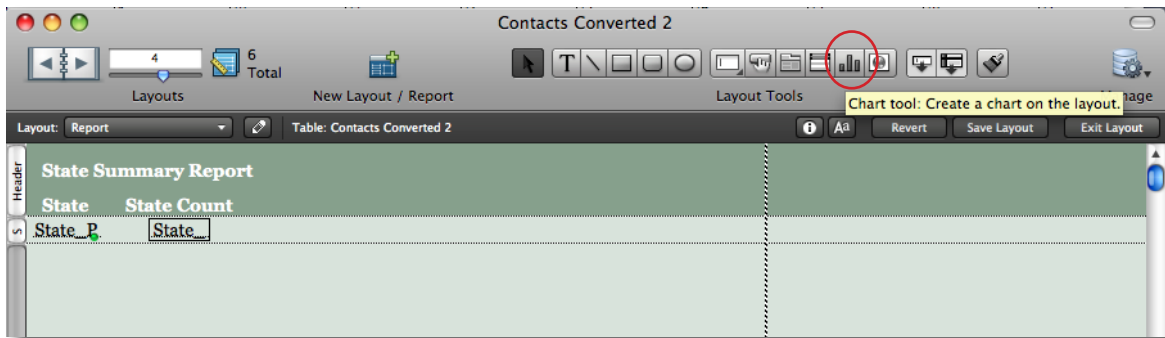
Step 5: When you've completed your development of your new report, enter the layout mode where you will be able to add your chart:



Before we add the chart, we need to make room on our layout. Using the [Inspector] tool, we choose the Footer section on our layout and increase it's size. In this case, we increased the height to 5.5 inches.

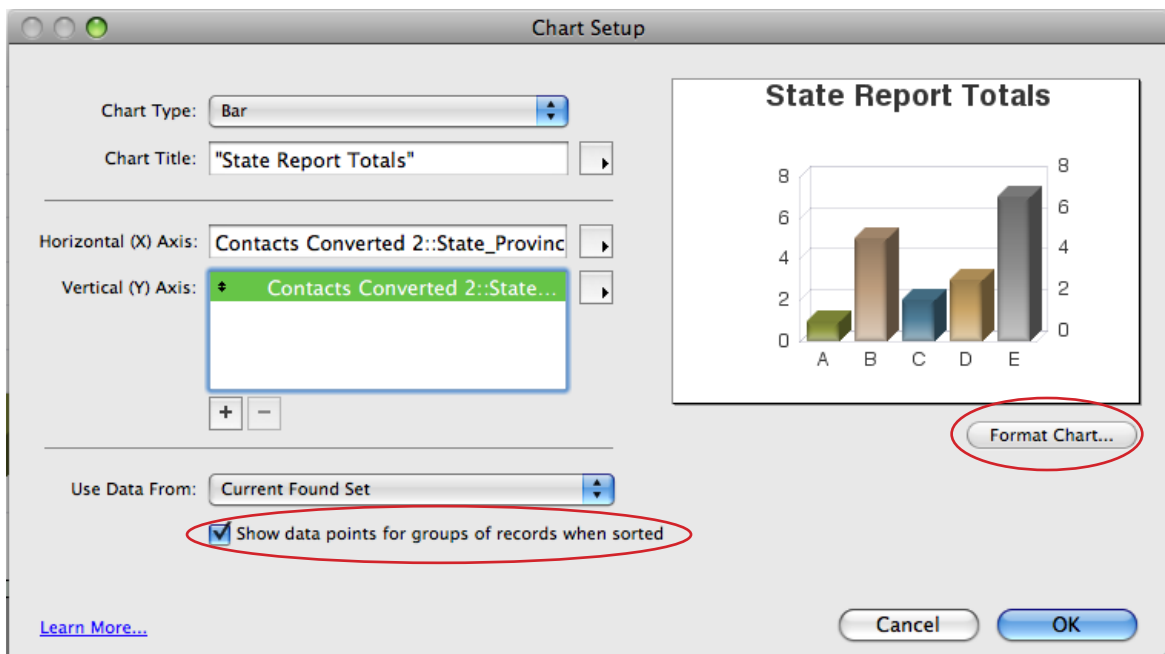


Step 6: When you've completed your development of your new report, enter the layout mode where you will be able to add your chart:



Click the Chart tool in the status tool bar, then drag a rectangle on the layout where you want your chart to appear. In our example, we're adding it to the footer section.

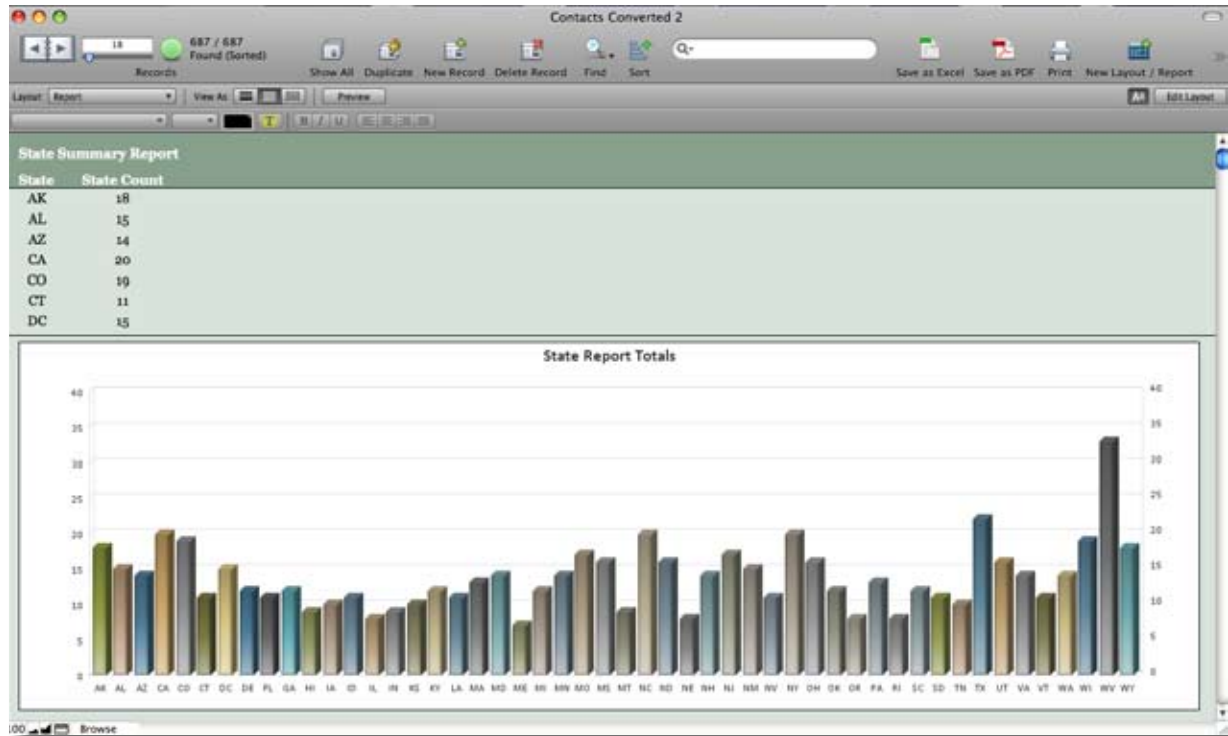
Step 7: Once you've dragged your chart region, you will be able to specify the type of chart you want and the data you want to chart:



You can easily modify your chart using the [\[Format Chart\]](#) button. Also, be sure to select the [\[Show data points for groups of records when sorted\]](#) option to show the individual totals on your chart.



Step 8: Now you will have a summary chart for your data which you can add to your reports and easily send to your colleagues.



Summary Chart showing state total comparisons

SENDING DATA FROM FILEMAKER PRO TO MICROSOFT EXCHANGE, OUTLOOK AND ENTOURAGE

Creating Emails From within FileMaker Pro

It is quite easy to send email from within FileMaker Pro using the Send Mail button command. From the File menu in your database, select [Send -> Mail].



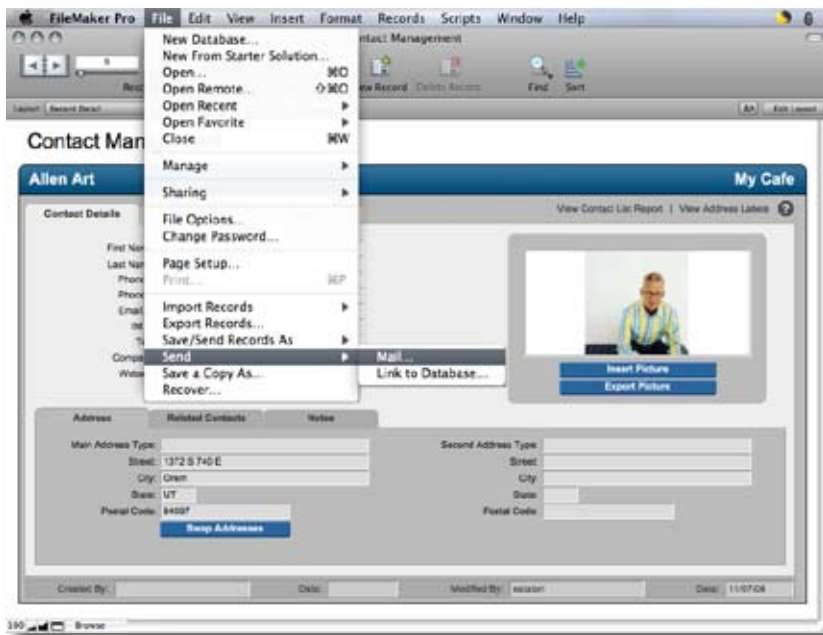


Figure 1: Selecting the "Send Mail" command within FileMaker Pro

Next, select the email field from your database, add in a subject line, message, and any file attachment that you wish to send.

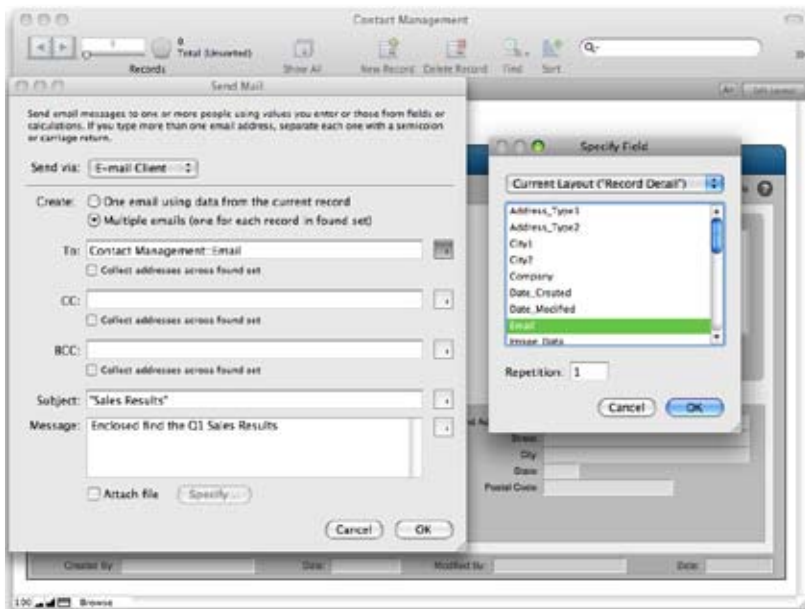


Figure 2: Selecting the "email field" to mail to.



Once all the fields are filled out, simply hit the “OK” button, and FileMaker will send the files and attachments to your email client out box.

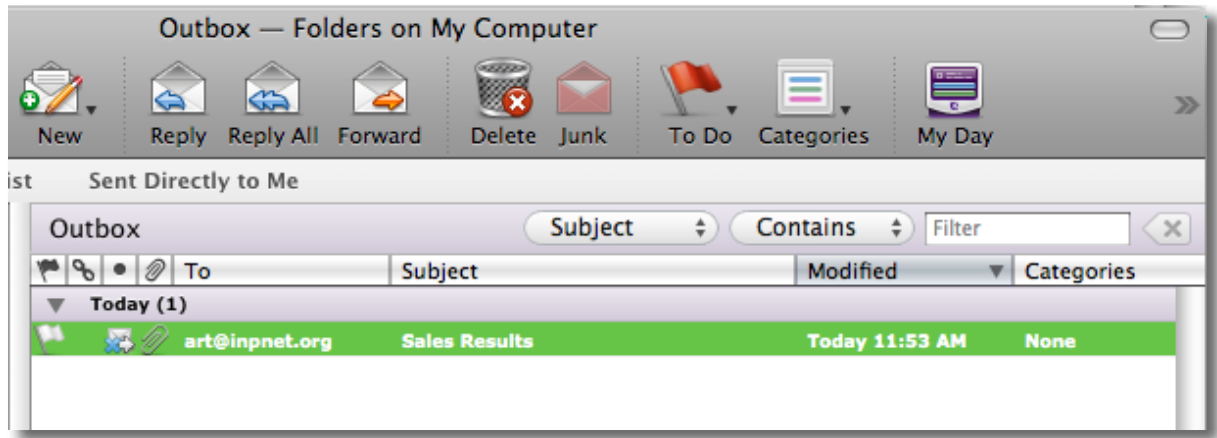


Figure 3: Email ready to be sent from the out box within the email client

NEXT STEPS

Congratulations! You’ve taken the first step toward managing your information - the easy way!

You might be interested in the free resources available on the FileMaker websites (www.filemaker.com and www.filemakertrial.com). These free resources include:

- Pre-designed, ready-to-use databases for common everyday information management needs.
- FileMaker Pro Resource Center that includes video tutorials, hands-on guides and other helpful information.
- FileMaker News a monthly electronic newsletter containing notifications of software updates, tips and tricks for using FileMaker Pro in new ways, special offers, and more!

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